

27 September 2010

Our ref: R246

RE: Freedom of Information request – Gifts & Hospitality Registers

Introduction

Thank you for your request dated 31 August 2010 made under the terms of the Freedom of Information Act 2000.

Your request is:

Please disclose under the FOI Act a copy of your hospitality and gift register for the each of the years 2007, 2008 and 2009 inclusive

On 1 September 2010 you provided confirmation to Rachel Mason at Yorkshire Forward that you would like copies of all gift and hospitality registers held relating to the 2007/08, 2008/09 and 2009/10 financial years.

Information requested

We have provided you with copies of all gifts and hospitality registers, as requested. Separate gifts and hospitality registers are held for the Chief Executive, Chairman, Board Members and for each of the Directorates in the Agency. The structure of SEEDA and titles of Directorates has changed during the period in question so we have included a summary of gifts and hospitality registers disclosed.

Please note that in line with the terms of the Data Protection Act 1998 and Freedom of Information Act 2000 exemption 40 (2) we have redacted personal data included within the material disclosed. Redaction has taken place where the individual receiving the gifts and hospitality is not a senior staff member of SEEDA (Executive Director or above) and/or when the individual giving the gifts and hospitality is not a well known public figure with an established public persona. Redaction has also taken place where details of attendees of events were included on the register and these attendees were neither SEEDA senior staff members nor individuals whose personal details are already in the public domain. All redactions are clearly marked on the documents and details of why each individual redaction has been made are provided within the summary document.

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Appendix 1: Summary of Disclosure and Redactions

Appendix 2: Gifts and Hospitality Registers