

Apologies: Keith Riley, Keith Mitchell, Andrew Finney

Guests: Simon Edmonds, BIS; Colin Byrne, GOSE

1 STANDING ITEMS		10.00 – 11.00
1.1 Apologies for absence and Declarations of Interest	RD	10.00 – 10.05
1.2 Minutes of previous meeting	RD	10.05 – 10.10
1.3 Matters arising	RD	10.10 – 10.15
1.4 Committee Minutes		10.15 – 10.25
a. Major Projects Committee (4 th Nov 2010)	KR	
b. Major Projects Committee (15 th Dec. 2010)	KR	
c. Audit Committee (29 th Oct. 2010)	PC	
d. Transition Sub Committee (15 th Dec. 2010)	LD	
1.5 Chairman’s report (oral)	RD	10.25 – 10.35
1.6 Chief Executive’s report	PA	10.35 – 10.45
1.7 GOSE (oral)	CB	10.45 – 10.55
Guest: Colin Byrne (GOSE)		
2 ITEMS FOR DECISION		10.55 – 12.30
2.1 SEEDA’s Closure Programme: Progress Report	OM	10.55 – 11.10
2.2 Programme Delivery: 2010/11 and into 2011/12	OM	11.10 – 11.25
BREAK 11.25 – 11.35		
2.3 SEEDA’s Assets and Liabilities Plan (5 papers)		11.35 – 12.30
(a) Overview of SEEDA’s Assets and Liabilities Plan	PA	
(b) Land and Property Assets and Liabilities	LA	
(c) Section 5 Companies	LA	
(d) Financial Assets and Liabilities, (Finance South East)	SP	
(e) Knowledge Assets	RC	
3 ITEMS TO NOTE – BY EXCEPTION		12.30 – 12.40
3.1 Finance & Operations Report	OM/CB	
3.2 Communications update (oral)	OM/KS	
3.3 Board Forward Look	OM	
4 AOB		12.40 – 12.45
5 CLOSED SESSION: BOARD MEMBERS ONLY		12.45 – 13.00
Report from Remuneration Committee (4 th November) and Joint Audit and Remuneration Committee (24 th November)	KR/PC	