

1201

Name: [REDACTED]
 Department: BID - INWARD INVESTMENT - NORTH AMERICA
 Title/Contact no.: [REDACTED]
 Region: [REDACTED]

Card (A/C) No. [REDACTED]
 Statement Date: 21-Aug-16
 JUNE 2008

- 9 JUL 2008
RECEIVED

Date	Details Of Expenditure	TRAVEL Rail, Air, Bus, Taxi & Parking	SUBSISTENCE: Details of expenditure, (including purpose of visit) i.e. Hotel, Meals	HOSPITALITY	OTHER	TOTAL	VAT TOTAL
May 11 & 22 2008	see attached sheet for breakdown					325.24	
14-May	Fairmont hotel Santa Monica, company meetings with [REDACTED]		464.31			464.31	
15-May	Stanford Park hotel Palo Alto company meetings with [REDACTED]		491.45			491.45	
18-May	Marriott hotel Seattle, meetings with [REDACTED]		394.73			394.73	
20-May	Monaco Hotel, consulate and company meetings with [REDACTED]		718.56			718.56	
21-May	Madera Hotel DC, Embassy and company meetings [REDACTED]		166.86			166.86	
21-May	Bond 45 restaurant NY, [REDACTED]		102.62			102.62	
22-May	Muse Hotel NY, meetings with Knight Frank consulate and [REDACTED]		260.95			260.95	
22-May	M. Jordans, restaurant, [REDACTED]		120.21			120.21	
24-May	Nine Zero Hotel Boston meetings with consulate & [REDACTED]		380.45			380.45	
24-May	coffees at Nine Zero		2.18			2.18	
31-May	Playhouse cleaners, dry cleaning bill for suits during US visit				33.75	33.75	
2-Jun	refreshments at City Inn hotel with [REDACTED] at overseas duty tour		8.70			8.70	
15-May	coffees at Stanford Park hotel		2.29			2.29	
11-May	lunch at Heathrow prior to US visit		12.20			12.20	
for Finance Use Only						TOTAL	3,484.50
						3,125.51	0.00
						33.75	
						STATEMENT TOTAL	
						Control Check	3,484.50

+ £11.20
 FEES.
 3495.70

JUNE 2008 BALANCE CARD
 40072575
 PAID 5/12/2009

Cardholders Signature [REDACTED]	Date 25.7.08
Line Manager Signature [REDACTED]	Date 29.7.08
Authorising Signature [REDACTED]	Date





SOUTH EAST
ENGLAND
DEVELOPMENT
AGENCY

Working for England's World Class Region

COMPANY CREDIT CARD EXPENSE CLAIM FORM

Please ensure VAT receipts are attached where ever possible.

Reclaimable VAT will be calculated by Finance

Name: [REDACTED]
 Directorate: GC
 Ext./Contact no.: [REDACTED]
 Region: 1209

Payroll No. [REDACTED]
 Project/ Coprog [REDACTED]
 Card (A/C) No. [REDACTED]
 Statement Date: Sunday, September 07, 2008

FINANCE
22 OCT 2008
RECEIVED

Date	Details Of Expenditure	Project No.	1322 UK Taxes & Trains	1321 Other Travel UK	1331 European Travel	1341 Non UK & Europe Travel	1351 Subsistence UK (includes hotels)	1361 Subsistence Foreign (includes hotels)	1371 Hospitality UK	1381 Hospitality Foreign	Other	TOTAL
11/08/08	lunch with [REDACTED]						63.68	6.				63.68
19/08/08	meeting with solicitors Bryan Cave Ltd, Jon Gorst		14.40	T								14.40
21/08/08	lunch following meeting with [REDACTED] ET Squared						8.78	*			Subses.	8.78
30/08/08	Travelex Heathrow (see separate sheet)									355.92	/	355.92
30/08/08	lunch prior to Seattle flight (chairmans visit to USA)						14.60	/				14.60
31/08/08	dinner with J.Brathwaite [REDACTED] Seattle Washington							125.95	/			125.95
01/09/08	dinner with [REDACTED]						127.87	/		137.86	/	255.73
01/09/08	lunch at Maximilien, J.Brathwaite [REDACTED]						68.01	/		255.73	/	68.01
02/09/08	Fairmont Hotel Seattle						165.29	/				165.29
02/09/08	Fairmaont Olympic Seattle						35.40	/				35.40
04/09/08	Dinner with [REDACTED] (CG San Fran)											0.00
	Regional Director (LA) [REDACTED] LA consulate), J.Brathwaite, [REDACTED]											0.00
04/09/08	lunch with [REDACTED] (Silicon Valley/Oxford)							335.54	447.38	782.92	/	782.92
	[REDACTED] J.Brathwaite, [REDACTED]						69.07			02.09	/	92.09
										23.02	/	0.00
			14.40	0.00	0.00	0.00	87.06	394.65	0.00	1,486.66	0.00	1,982.77
For Finance Use Only												
											STATEMENT TOTAL	1,982.77

40076705
12.11.08

Cardholder	SIGNATURE [REDACTED]	PRINT NAME [REDACTED]	DATE 18.10.08.
Line Manager	[REDACTED]	[REDACTED]	21.10.08
Authorised by	[REDACTED]	[REDACTED]	

+ FEES 210.68 £ 1993.45



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COMPANY CREDIT CARD EXPENSE CLAIM FORM

Please ensure VAT receipts are attached where ever possible.

Reclaimable VAT will be calculated by Finance

FINANCE
 21 JAN 2009
RECEIVED

Name: [REDACTED]
 Director: GC
 Ex. Control No: [REDACTED]
 Region: [REDACTED]

Payroll No: [REDACTED]
 Agency/ Cost Code: [REDACTED]
 Card (A/C) No: [REDACTED]
 Statement Date: Wednesday, November 05, 2008

Date	Details Of Expenditure	Project No.	1322 UK Taxis & Trains	1321 Other Travel UK	1331 European Travel	1341 Non UK & Europe Travel	1351 Subsistence UK (includes hotels)	1361 Subsistence Foreign (includes hotels)	1371 Hospitality UK	1381 Hospitality Foreign	Other	TOTAL	
10/03/08	Sofitel Hotel, Chicago, P. Alexander							512.00				512.00	
10/03/08	Sofitel Hotel, Chicago							399.18				399.18	
10/03/08	Mortons of Conn: Gov. Parris Glendening, Tamar Shapiro & Exec Dir. Gov. Inst. Comm. Design							134.92		67.47	202.41	202.41	
10/04/08	Palomar Hotel, Washington DC, P. Alexander							238.94				238.94	
10/05/08	Palomar Hotel, Washington DC							369.43				369.43	
10/05/08	Palomar Hotel Washington DC, Business centre							7.03				7.03	
10/07/08	Boston coach, transport for the Mid West & East coast programme, Chicago, Washington, Boston					2,458.66						2,458.66	
10/07/08	Boston coach, transport for the Mid West & East coast programme					732.09						732.09	
10/07/08	Boston coach, transport for the Mid West & East coast programme					840.31						840.31	
10/02/08	United Air, Chicago, automatic check in					8.87						8.87	
10/07/08	lunch prior to Said School Oxford meeting						8.98					8.98	
10/07/08	Hotel Seattle (I have emailed the hotel as I was in the UK)							175.92				175.92	
			0.00	0.00	0.00	4,039.93	8.98	1,702.50	0.00	202.41	0.00	5,953.82	
For Finance Use Only													
												STATEMENT TOTAL	5,953.82

4 008 0113
 5/2/09.
 sheet 1

Cardholder	[REDACTED]	PRINT NAME	[REDACTED]	DATE	13.1.09.
Line Manager	[REDACTED]				13.1.09.
Authorised by	[REDACTED]				

* INC. ANY VAT.

COMPANY CREDIT CARD EXPENSE CLAIM FORM

Please ensure VAT receipts are attached where ever possible.
Reclaimable VAT will be calculated by Finance

FINANCE
21 JAN 2009
RECEIVED

Name: [REDACTED]
Directorate: GC
Ext./Contact no: [REDACTED]
Region: [REDACTED]

1209

Payroll No: [REDACTED]
Project/Coproj: [REDACTED]
Card (A/C) No: [REDACTED]
Statement Date: Monday, December 07, 2009

Date	Details Of Expenditure	Project No.	1322 UK Taxis & Trains	1321 Other Travel UK	1331 European Travel	1341 Non UK & Europe Travel	1351 Subsistence UK (includes hotels)	1361 Subsistence Foreign (includes hotels)	1371 Hospitality UK	1381 Hospitality Foreign	Other	TOTAL	
11/05/08	Grand Harbour hotel UKTI duty tour						263.20	*				263.20	
11/05/08	Pizza express, Dinner with [REDACTED] UKTI Duty Tour						36.05	-				36.05	
11/05/08	Seattle Hotel, Brighton, [REDACTED] UKTI Duty tour						204.00	* /				204.00	
11/06/08	Regency Restaurant, lunch for UKTI Duty Tour (16 attendees)						24.00	/		167.98		191.98	
11/11/08	lunch at Auberge, with [REDACTED] UKTI security sector leads from New York / Chicago						21.89		43.78	65.07		65.87	
11/12/08	Rail fare, meetings with US Embassy, LivePR, Northrop Grumman, UKTI Kingsgate House		32.40	/			182.13	* /				32.40	
13/11/08	City Inn Hotel, IBDG financial event London (copy invoice requested)											0.00	
13/11/08	US Green build international conference and Expo registration for [REDACTED]										2106.54	2,097.54	
17/11/08	LSQ2 restaurant, Bright Point visit to SE, lunch with [REDACTED]						41.36	*	41.36	82.72		82.72	
20/11/08	Rail Fare, meetings with Silver Levene & Fairfax		14.40	/							1400	84.99	
12/02/08	Lexus, annual service valet & replacement rear view mirror		46.80		0.00	0.00	0.00	0.00	340.37	0.00	2,182.53	3,255.08	
For Finance Use Only												STATEMENT TOTAL	3,255.08

SHOULD BE £3264.08

	SIGNATURE	PRINT NAME	DATE
Cardholder	[REDACTED]	[REDACTED]	14.1.09.
Line Manager	[REDACTED]	[REDACTED]	16/1/09.
Authorised by	[REDACTED]		

