

South East England Development Agency
Expenses Claims Form

Please ensure VAT is correctly claimed
Reclaimable VAT will be calculated by the accounts department

Name: Pamela Charwood
Payroll No.:
Department: Board member
Region:
Project:
Bank Account No.:
Sort Code:
Bank Name:
Payee name:

1667

Vehicle Registration:
Make of Car:
Model:
Engine CC:
Vehicle status (Please circle):
Vehicle Type (Please circle):

FINANCE
27 MAY 2008
RECEIVED

Date	Details Of Expenditure	No. Business Miles	Mileage Rate	Mileage Payable	1900 1322 1321 1331 1341 1351 1361 1371 1381										TOTAL	
					UK Taxis & Trains	Other UK Travel	European Travel	Non UK & Europe Travel	Subsistence UK	Subsistence Foreign	Hospitality UK	Hospitality Foreign	Other			
2 April	SNE sub-gp mtg. SEEDA	100	40	40.00												40.00
22 April	Mtgs: [redacted] (RHS); [redacted]	100	40	40.00												40.00
24 April	de Vere Hotel Southampton - Southern Water dinner	20	40	8.00												8.00
8 May	Board - SEEDA	100	40	40.00												40.00
12 May	Communities for the Future Steeple Gyp - SEEDA	100	40	40.00												40.00
13 May	SNE Consultation London				29	40								400		33.40
Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	201.40

Claimants statement

PAID 29/5/2008

I confirm that the vehicle used by me for business purposes, and to which this claim relates, was at all relevant times in a roadworthy condition and covered by appropriate insurance as requested by the Road Traffic Act 1988.

Finance Review Date

Deduct Pers. Telephn. Usage, Inc. VAT
Deduct Advances Received
Total Amount Payable to Claimant 201.40

SIGNATURE	PRINT NAME	DATE
[redacted]	PAMELA CHARWOOD	15/05/08
Line Manager	[redacted]	
Authorised	[redacted]	23/5/08

South East England Development Agency

Expense Claim Form

Please ensure VAT receipts are attached where ever possible.
Reclaimable VAT will be calculated by the accounts department

Name: PAMELA CHARLWOOD
 Payroll No.
 Department: BOARD MEMBER
 Region:
 Project: 1667
 Bank Account No:
 Sort Code:
 Bank Name:
 Payee name:

Vehicle Registration
 Make of Car
 Model
 Engine CC
 Vehicle status (Please circle)
 Vehicle Type: (Please circle)



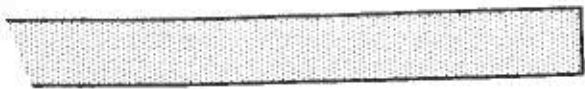
FINANCE
 - 4 AUG 2008
 RECEIVED

Date	Details Of Expenditure	No. Business Miles	Mileage Rate	Mileage Payable	1300	1322	1321	1331	1341	1351	1361	1371	1381	Other	TOTAL
					UK Taxis & Trains	Other UK Travel	European Travel	Non UK & Europe Travel	Subsistence UK	Subsistence Foreign	Hospitality UK	Hospitality Foreign			
8/7/08	Skills Summit Catnach	3	.40	1.20	20.90									4.00	26.10
9/7/08	SEEDA - Chair St. sp. for community project	100	.40	40.00											40.00
11/7/08	SEEDA - Andy Cates	100	.40	40.00											40.00
16/7/08	RSPA - Guildford	96	.40	38.40											38.40
21/7/08	Mayor Project visit - P. Mark	14	.40	5.60											5.60
22/7/08	Mayor Project visit - P. Mark	14	.40	5.60											5.60
	SEEDA Board	100	.40	40.00											40.00
Total					0	0	0	0	0	0	0	0	0	0	190.10

Deduct Pers. Telephn. Usage, Inc. VAT
 Deduct Advances Received
 Total Amount Payable to Claimant: 190.10

PAID 4/8/08 413

by me for business purposes, and to which this claim relates,
 adworthy condition and covered by appropriate insurance as
 1988.



SIGNATURE	PRINT NAME	DATE
	PCHARLWOOD	28-07-08
		1.8.08

South East England Development Agency

Expense Claim Form

Please ensure VAT receipts are attached where ever possible.
Reclaimable VAT will be calculated by the accounts department

Name: PAMELA CHAMBERLAIN
 Payroll No.
 Department: WORKS MANAGEMENT
 Region:
 Project:
 Bank Account No: 1667
 Sort Code:
 Bank Name:
 Payee name:

Vehicle Registration
 Make of Car
 Model
 Engine CC
 Vehicle status (Please circle)
 Vehicle Type (Please circle)



FINANCE
 16 OCT 2008
 RECEIVED

Date	Details Of Expenditure	No. Business Miles	Mileage Rate	Mileage Payable	1300	1322	1321	1331	1341	1351	1361	1371	1381	Other	TOTAL
					UK Taxis & Trains	Other UK Travel	European Travel	Non UK & Europe Travel	Subsistence UK	Subsistence Foreign	Hospitality UK	Hospitality Foreign			
9 Sept.	Anchor Hill Swimming, London - return from home + petrol	3	40	120	56.60	4.00									61.60
11 "	Wing Base Road - SEEDRA	150	40	6000											6000
18 "	SEEDRA - SEEDRA	100	40	4000			4.40								4400
26 "	Brighton - Old Planet	100		4000											4000
Total					0	123.60	56.60	8.40	0	0	0	0	0	0	188.60

Deduct Pers. Teleph. Usage, Inc. VAT
 Deduct Advances Received
 Total Amount Payable to Claimant: 188.60

Claimants statement

I confirm that the vehicle used by me for business purposes, and to which this claim relates, was at all relevant times in a roadworthy condition and covered by appropriate insurance as requested by the Road Traffic Act 1988.

PAID
 17/10/2008

Finance Review Date

SIGNATURE	PRINT NAME	DATE
	P. CHAMBERLAIN	30/9/08
		10.11.08
Authorised by		

South East England Development Agency
Expense Claim Form

Please ensure VAT receipts are attached where ever possible.
Reclaimable VAT will be calculated by the accounts department

Name: Pamela Crookwood
Position: Board member
Bank Account No: 1667
Other Name:
Other Name:

Vehicle Registration: [Redacted]
Make of Car: [Redacted]
Model: [Redacted]
Engine CC: [Redacted]
Vehicle status (Please circle): [Redacted]
Vehicle Type (Please circle): [Redacted]

Date	Details Of Expenditure	No. Business Miles	Mileage Rate	Mileage Payable	1300		1322		1321		1331		1341		1351		1361		1371		1381		Pkg. Other	TOTAL
					UK Taxes & Trains	Other UK Travel	European Travel	Non UK & Europe Travel	Subsistence UK	Subsistence Foreign	Hospitality UK	Hospitality Foreign												
7 Oct	Fareham → Waterloo via Havant: chair CFF St. Gump	28	40	11 20	23 30	T																6.00	40 50	
13 "	Dinner SEEDA/HCA Monday 4.45	100	40	40.00	/																			40 00
16 "	RSPA mtg. A. inn G. road	96	40	38 40	/																			38 40
29 "	Dinner to Vene St. ton	20	40	8 00																				8 00
30 "	Open mtg. St. ton - train Fareham → "	4	40	1 60	5 40	T																4.00	11 00	
Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	137 90

Claimants statement

PAID 12/11/2008

I confirm that the vehicle used by me for business purposes, and to which this claim relates, was at all relevant times in a roadworthy condition and covered by appropriate insurance as requested by the Road Traffic Act 1988.

Finance Review
Date

Deduct Pers. Telephn. Usage, Inc. VAT
Deduct Advances Received
Total Amount Payable to Claimant 137 90

SIGNATURE	PRINT NAME	DATE
[Redacted]	P. Crookwood	4/11/08
[Redacted]	[Redacted]	7.11.08

