

9 August 2010

**Our Ref: R00236**

## **Freedom of Information request – SEEDA Owned, Managed and Leased Assets**

### **Introduction**

Thank you for your request dated 16<sup>th</sup> July 2010, made under the terms of the Freedom of Information Act 2000. Your request is:

*I am writing under the terms of the Freedom of Information Act (FOIA) to request information in respect of all real estate assets and property such as office buildings that are owned, managed or leased by your organisation.*

### **Information requested**

I can confirm that SEEDA holds information relevant to your request. Please refer to the attached file, "SEEDA\_Real\_Estate\_Assets.pdf", for full details.

SEEDA owns and leases three classes of property assets:

1. **Development Assets:** these include land and premises acquired for regeneration purposes to fulfill the Agency's economic development remit. These assets usually involve investment in land assembly, site preparation and infrastructure to attract private investment towards the delivery of an agreed regeneration master-plan.
2. **Investment Assets:** these are generally income producing assets and include a range of business premises aimed at new start-ups, expanding local businesses and attracting inward investment in to the region.
3. **SEEDA Office Accommodation:** this includes leased premises that provide office space to meet the operational needs of the Agency.

### **Disclosure Log**

This information will also be made available on SEEDA's Freedom of Information Disclosure Log on the SEEDA website:

[http://www.seeda.org.uk/About SEEDA/Freedom of Information disclosure log/](http://www.seeda.org.uk/About_SEEDA/Freedom_of_Information_disclosure_log/)

Personal details and other information that could identify requesters are redacted (removed) from the disclosure log version.

## **Conclusion**

If you are not satisfied with the way we have handled your request, or if you are unhappy with our response, you can appeal using our Complaints Procedure as follows:

A request for a review should be addressed to Oona Muirhead, Group Executive Director: Strategy & Resources, and sent by email to: [oonamuirhead@seeda.co.uk](mailto:oonamuirhead@seeda.co.uk) or by post to SEEDA, Cross Lanes, Guildford, GU1 1YA. You will be notified of the outcome within 20 working days.

If you are still dissatisfied after pursuing our Complaints Procedure, then under Section 50 of the Act, you are entitled to appeal to the Information Commissioner (Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, telephone: 01625 545700, fax: 01625 524510

Please contact me if you have any other queries.